

**COUNCIL FOR CHRISTIAN COLLEGES & UNIVERSITIES
Tuition Waiver Exchange Program (TWEP)
Application Form**

To: _____
Printed Name and Title
(contact person - receiving institution)

From: _____
Printed Name and Title
(contact person - sending institution)

Receiving Institution:

Name: _____
Address: _____
Address 2: _____
City, State & Zip: _____
Fax #/Contact Email: _____/_____

Sending Institution:

Name: _____
Address: _____
Address 2: _____
City, State & Zip: _____
Fax #/Contact Email: _____/_____

As a dependent of a full-time administrator, faculty or staff person at our institution, the following student is eligible for participation in the Council's Tuition Waiver Exchange Program. Please notify me at your earliest convenience whether or not this student will receive a tuition waiver under the Council's cooperative program among participating member colleges.

Student's Name: _____

Employee Name: _____

Address: _____

Position: _____

Years at Institution: _____

Social Security Number: _____

Academic Term Starting (semester or term/year) _____/_____

This applicant is: _____ Applying as a new student to your institution.
 _____ A current student at your institution who has not previously participated in the
 Council's Tuition Waiver Program.
 _____ Readmitting to your institution

(Signature - Sending Institution Contact Person) _____ (Telephone) _____ (Date)

NOTIFICATION OF ACCEPTANCE OR REJECTION (from receiving institution)

___ This student has been accepted for a tuition waiver under the Council program beginning with the _____ academic term.

___ We regret that this student has not been accepted for a tuition waiver under the Council program.

(Printed Name) _____ (Signature) _____

(Email) _____ (Telephone) _____ (Date) _____

Please note: Two copies of this form should be sent by the Contact Person at the sending institution to the Contact Person at the receiving institution. The determination as to the student's acceptance or rejection should be made as quickly as possible, with notification given on this form. One copy is then sent back to the sending institution and one copy retained for the files at the receiving institution.